

Dear <<Substantive Worker>>,

As previously communicated, on **Thursday 1st April 2021**, **Manchester University NHS Foundation Trust (MFT)** will formally acquire the **North Manchester General Hospital (NMGH)** site and services from The Pennine Acute Hospitals NHS Trust (PAT).

We are now getting in touch again to remind you of the next steps as a substantive worker at PAT.

Your My:Bank Profile

As a Trust substantive worker who also works shifts through the NHSP bank, your bank contract will follow your substantive employment by moving to MFT also.

Please note that if you wish to continue working at PAT hospital sites (Bury, Rochdale, and Oldham sites and services) after **Thursday 1st April 2021**, you will need to make a bank application with NHS Professionals (NHSP).

If you have bank shifts booked at PAT sites from 1st April onwards these will be cancelled unless you have an alternate NHSP bank worker profile which permits you to work outside of MFT sites.

For more information on joining, please follow this link nhsprofessionals.nhs.uk/joining-nhsp.

Releasing Timesheets

So that the transitional process takes place smoothly, please ensure that all timesheets for shifts worked at PAT are released by **Wednesday 24th March** for payment on **Thursday 1st April** and released by **Saturday 3rd April** for payment on **Friday 9th April**.

Booking Shifts

Please continue to access [My:Bank](#) and book shifts following the normal process. The integration will have no impact on your ability to book and work shifts at MFT although if you wish to continue working at PAT sites please make a bank application as detailed above.

Where can you find out more?

To keep up to date with the latest communications and updates or to access frequently asked questions (FAQs), please visit our dedicated support page [PAT Transactions \(nhsprofessionals.nhs.uk\)](https://nhsprofessionals.nhs.uk/pat-transactions).

You can also find further information [here](#).

Thank you for your support while we implement these changes. If you require further support from NHSP, please do not hesitate to contact your local NHSP Team using the details below:

NMGH@nhsprofessionals.nhs.uk or Office: 0333 014 4288

Kind Regards,

NHS Professionals