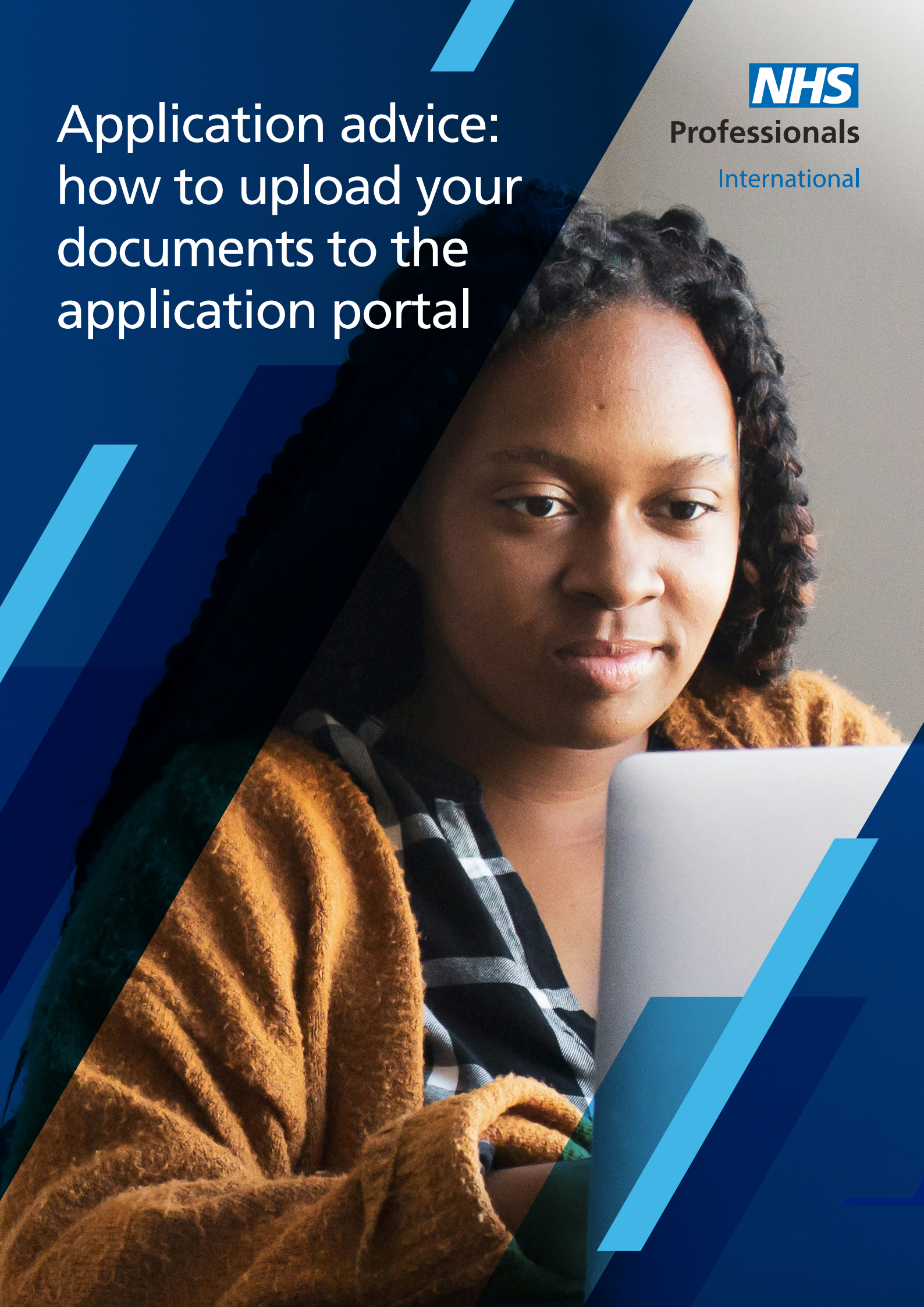




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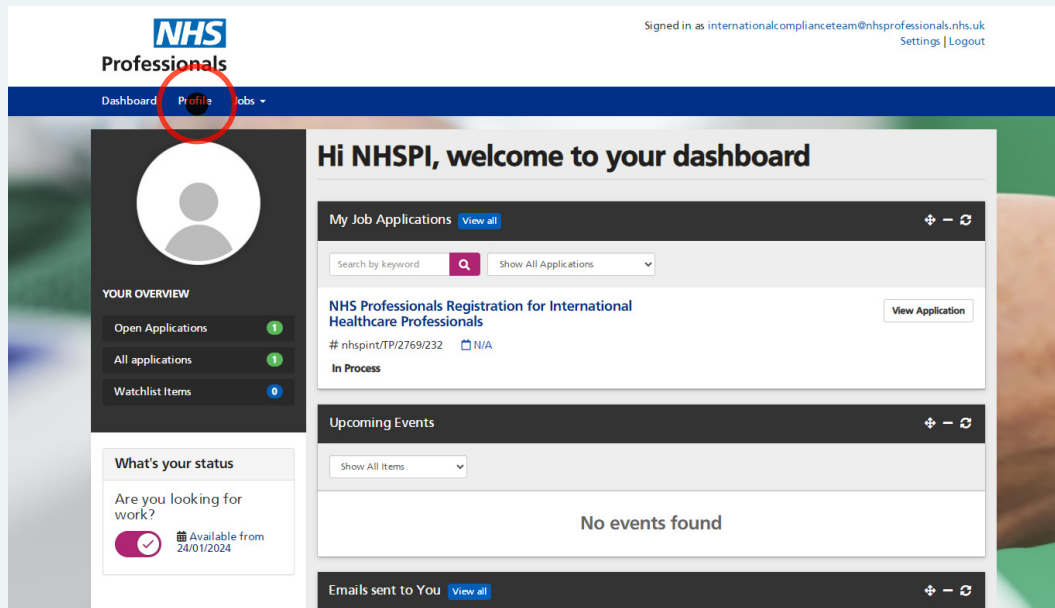
# Application advice: how to upload your documents to the application portal



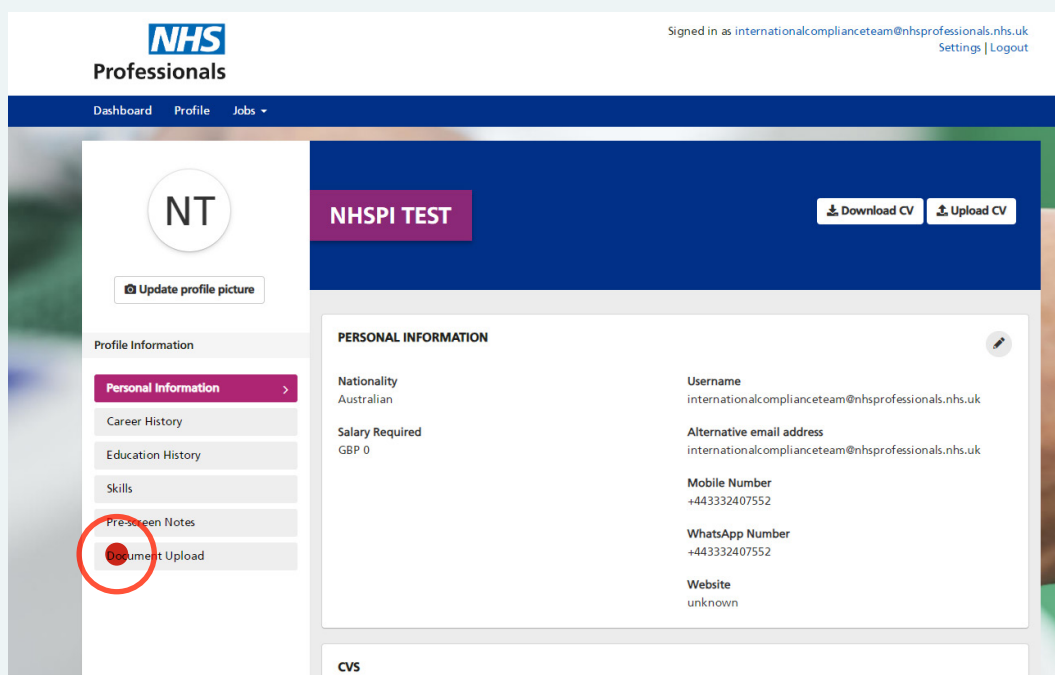
# Application advice: how to upload your documents to the application portal

Please log into your NHS Professionals account here: [Welcome to NHS Professionals \(tribepad.com\)](https://www.tribepad.com)

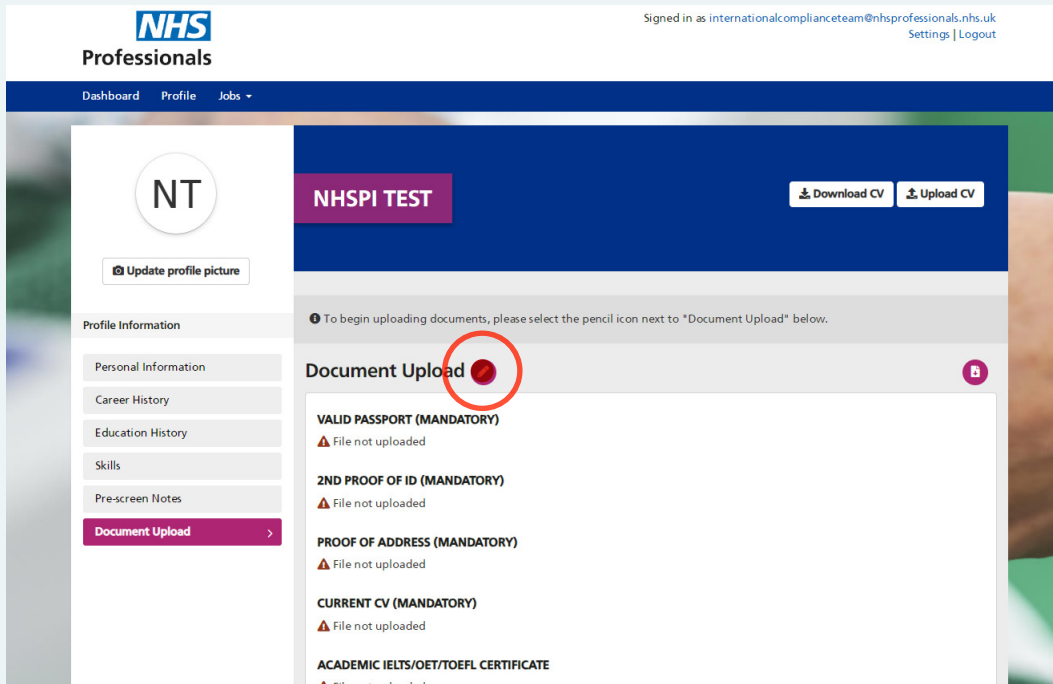
Once logged in to the portal, you see your application dashboard. Please click on 'Profile' in the top left-hand corner.



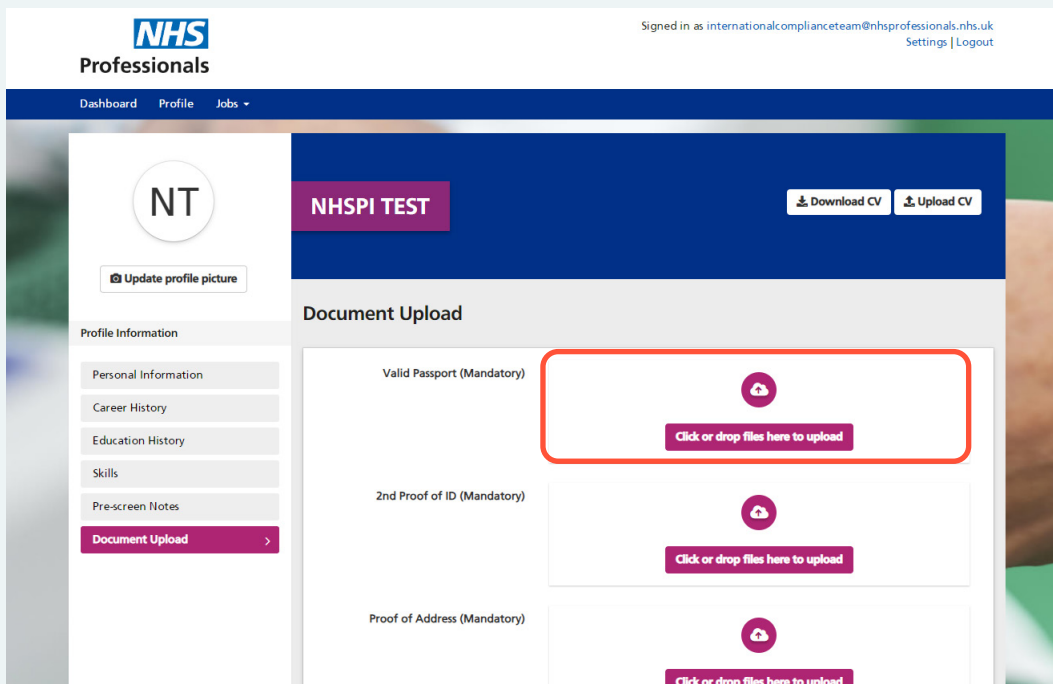
You'll be taken to your 'Personal Information' page within your profile. Please click on 'Document Upload.'



To be able to upload your documents and files, please click on the little pencil at the top of the page.



You can now drag and drop your documents and files into the relevant sections or click on the button to pick a file from your device.



Once you've uploaded all the required documentation, please scroll to the bottom of the page and tick the checkbox to indicate the files are on the system.

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Finally, you will need to save the page and let your International Resourcing Adviser know that you've uploaded your documentation.

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