



Professionals

1. Have you heard of The Bankshare®?

Trusts appreciate that staff like to work on the bank of their own Trust but also have the opportunity to work bank shifts in other surrounding Trusts. Currently the process to work on the bank of another Trust can require duplicate processes i.e. pre-employment checks if you are a substantive member of staff, so member Trusts have worked together to launch Bankshare® to take away any duplication and enable it to be as easy as possible for staff to work on the banks of member Trusts.

In Partnership with NHS Professionals, the following Trusts are introducing Bankshare®, sharing our Bank with nearby Trusts, giving you greater access to shifts closer to you.

You will soon be able to pick up extra bank shifts at:

- North Tees & Hartlepool NHS Foundation Trust
- South Tees Hospital NHS Foundation Trust

This means, you can get your first choice of shifts in your preferred location across neighbouring Trusts, with no additional pre-employment checks.

2. Bankshare® offers lots of perks such as:

- **Competitive weekly pay** – work this week, get paid next week!
- **First choice of available shifts** – NHSP bank members get priority over agencies
- **Paid annual leave** – build on your holiday allowance every shift you work
- **Statutory maternity/paternity pay** (subject to qualifying criteria)
- **Free training and development opportunities** - including Continuous Professional Development
- **Access to NHSP Stakeholder Pension Plan**
- **A local team to provide help, support and advice whenever you need it**

Whatever your availability we value your skills and experience and can provide you with a fantastic opportunity to work with us in a way that suits your lifestyle.

3. Which staff groups are included?

Bankshare® is currently only applicable to Nursing staff including Health Care Assistants.

4. How do I join the Bank?

Substantive Membership

If you are substantively employed or on fixed term contract at a Bankshare Trust then you can join the bank in just 24 hours. Visit: joinbank.nhsp.uk/sign-up/

Bank Exclusive Membership (This only applies to North Tees)

If you have previously worked at one of our Partner Trusts in any capacity and are known to the Trust, you can apply through our fast track route. It only takes 72 hours! To find out more speak to a Trust Manager who will sign be able to sign off your competencies to get you onto the bank!

For more information contact your local NHSP team:

North Tees - Tel: 01642 383435 or NorthTeesNHSP@NHSPprofessionals.nhs.uk

South Tees - Tel: 07786251098 or South.tees@nhsprofessionals.nhs.uk

Alternatively, you can call **NHS Professionals National Service Centre** on; 03332 407 552.

5. How do I work via the Bankshare®?

If you are already registered with NHS Professionals to work Bank shifts at any of the Bankshare Trusts listed above, then you will automatically have the alternate Trusts added to your NHS Professionals profile.

6. Do I have to wear a different uniform if I work bank shifts through Bankshare®?

Substantive staff should continue to wear their Trust uniform whilst on bank shifts across both North and South Tees.

A NHSP uniform will be required for bank shifts in the following instances:

- If you don't normally wear a uniform in your substantive post or
- If you work in a different grade to your substantive post

Please contact your local NHSP team to request a uniform order form.

IPC Policy standards will apply to all staff who should not travel to or from work in their uniform. Changing facilities are available for staff at each trust.

7. Will I require an NHSP ID card if I work bank shifts at another trust through Bankshare®?

No, you can continue to use your existing ID card across the Bankshare Trusts. Your ID cards must be worn at all times.

RN Staff will require smart cards to work at North Tees who have electronic prescribing. Cards should be sourced from the employing trust with access to both trusts added.

8. Will I still be paid weekly?

Yes, regardless of which member Trust you work in, you will still be paid weekly (Friday) as per the usual process when working via the bank.

9. Will I be paid the same rate at the different member Trusts?

If you pick up shifts at a nearby Trust to where you usually work, then you accept the shift on the Business As Usual rate for that Trust, Ward & Dept. These are the same at both Trusts. Please contact your local NHSP team for more information.

10. How many hours can I work?

Bank shifts can be booked through the [My:Bank](#) system. It is your responsibility to work within the limits of the Working Time Directive, and to not work back to back shifts.

11. Will my current assignment codes be applicable in another Trust that is a member of Bankshare®?

If you have the relevant assignment code which the ward or department have requested, you can book yourself into a vacant shift or be directly booked by a Trust member of staff. Your current assignment codes will not change.

12. What training do I require to work at a neighbouring Trust and will I still be able to book into a shift the same way I normally do?

Your existing training will be recognised between Trusts, however when you choose to work a shift at North Tees you will be required to watch an E-prescribing video – A link to this video will be provided via email.

South Tees use Vitalpac to record patient observations electronically – ward-based training will be provided and sign in access applied for.

13. What happens when I am in my preceptorship period?

Staff need to have completed their preceptorship period before they can work on the banks of member Trusts. To ensure you are well supported, new registrants need to complete their preceptorship period in their own ward prior to undertaking bank shifts elsewhere.

14. Will parking costs be the same across Trust's?

Car Parking charges differ across Trusts. Contact your local NHSP team to confirm the cost.

15. Do I need access to any specific IT systems?

Your current Smart card will give you access to both North & South Tees IT system. RN Staff will require smart cards to work at North Tees who have electronic prescribing. Cards should be sourced from the employing trust with access to both trusts added.

16. VitalPAC electronic system to record physiological observations

VitalPAC facilitates the collection of real-time data at the point of care according to patient need. The physiological observations are inputted into an electronic device and a score is allocated to each of the six observations, with a score of 2 added if the patient is on oxygen. The score for each parameter is then calculated to generate the National Early Warning Score 2 (NEWS2).

VitalPAC supports the decisions made by clinical staff by displaying an escalation algorithm defined by the specific score, which stipulates the observation interval and the interventions required when patients deteriorate or become acutely unwell.

The staff members profile must be set on VitalPAC administrator. The superusers in the clinical areas can set up a Personal Identification Number (PIN) to access the electronic observation and assessment suite. In order to do this your name, grade and contact details need to be added to VitalPAC administrator.

In addition, the following is required to be provided-

- Non-Registered staff-your NHSP staff ID number.
- Registered staff- your professional PIN.

All staff must access the system with their own name and PIN; the information is being recorded within the VitalPAC administrator database. Staff are responsible and accountable for performing and recording observations and assessments accurately.

If any education is required in the use of VitalPAC please contact maureen.tiernan@nhs.net or call the Corporate Practice Development Team on 01642 850850 extension 53683.

17. If I have more questions where can I go to find the answers?

Your local NHSP team will be able to help. Contact details are listed below:

North Tees - Tel: 01642 383435 or NorthTeesNHSP@NHSPProfessionals.nhs.uk

South Tees - Tel: 07786251098 or South.tees@nhsprofessionals.nhs.uk