

Application for Plymouth NHS Network Account (Only)


Please complete all fields and read in full the conditions outlined below. Once you have read these conditions, please sign and date your agreement. You will then need to get your sponsor, usually your clinical manager, line manager or supervisor, to sign this form in the fields provided. **Please contact us on 01752 437000 and select option 1 for your username and password twenty four hours from when we receive the form.**

**** Please use block capitals and complete as much as possible ****

First Name & Middle Name :		Title e.g. Mr, Mrs, Ms, Miss, Doctor:	
Surname:			
Preferred Full Name:			
National Insurance Number:		Date of Birth:	
Post Title:		Employing Organisation:	PHNT <input type="checkbox"/> Livewell <input type="checkbox"/> Other (please state):
Department/Ward etc:		Work Phone No. (if known):	
Do you have an existing NHSmail address?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please state: @nhs.net	If Yes, which Organisation is your NHSMail account registered with?	
Shared Question (eg: 'Mother's maiden name?')		Answer to shared question?	

Failure to fill in these boxes may lead to delays in creating your account

I hereby agree that my network account username and password shall remain confidential to me, and that I shall conform to the Data Protection Act 1998 in all of my handling of confidential information via this account as per the terms in my contract of employment and all relevant Trust policies, guidelines and procedures.

For further help and guidance on all Trust IT systems, as well as up to date news and service status, please use Technet, located on your desktop via the following icon. 

Please Note: Electronic signatures on this document are not acceptable

Applicant's Signature: **Date (dd/mm/yyyy):**

BELOW – TO BE COMPLETED BY YOUR SPONSOR/Line Manager

By signing below, I, the sponsor/line manager/recruitment officer confirm that the applicant specified on this form should be issued access to the Trust network (basic account, e-mail account and internet access).

Name	
Post Title	
Organisation	
Signature	
Contact Number	