

Dear <<Colleague>>,

As previously communicated, on **Thursday 1st April 2021, Manchester University NHS Foundation Trust (MFT)** will formally acquire the **North Manchester General Hospital (NMGH)** site and services from The Pennine Acute Hospitals NHS Trust (PAT).

We are now getting in touch again to remind you of the next steps for you as a NHSP Bank Doctor who works at the PAT.

Your NHSP:Connect Profile

If you currently work across all sites within the PAT (including NMGH), you will still be provided access to work at the hospitals you currently work at. If you have not worked at NMGH in the last 12 months, from the 1st April you will no longer have access to work shifts at that site.

Submitting Timesheets

So that the transitional process takes place smoothly, please ensure that you submit your timesheets by **5pm Tuesday 30th March** to allow sufficient time for managers to authorise them. All timesheets submitted and authorised by **Wednesday 31st March** will be paid **Friday 9th April**. Any timesheets submitted and authorised between **Thursday 1st April** and **Wednesday 7th April** will be paid **Friday 16th April**.

ESR Number

As part of the migration, if you have worked shifts at NMGH in the last 12 months, you will be set up with a new ESR record under the MFT DE payroll and a new ESR number will be provided to you. If you have not worked at NMGH in the last 12 months there will be no change for you.

Bookings for dates post 1st April 2021

All your existing PAT bookings for NMGH that are on the system for dates on or after Thursday 1st April 2021, will be migrated across from PAT to MFT by NHSP & the Trust. This migration activity is expected to take place from the 15th March 2021 and all bookings for MFT will continue to be via NHSP:Connect.

Where can you find out more?

To keep up to date with latest communications, updates and to access Frequently Asked Questions (FAQs), please visit our dedicated support page [PAT Transactions \(nhsprofessionals.nhs.uk\)](https://nhsprofessionals.nhs.uk/PAT-Transactions).

You can also find further information [here](#).

Thank you for your support while we implement these changes. If you require further support from NHSP, please get in touch with your dedicated Placement Consultant or the Doctors Direct Team on 0333 014 3652 or doctorsplacement@nhsprofessionals.nhs.uk.

Many Thanks,

NHS Professionals