

Manager's Authorisation Form
Substantive Assignment Amendment Form- Allied Health Professionals



Flexible Worker Information

Name of Flexible Worker: _____

NI Number: _____

Date of Birth/ ESR Assignment Number: _____

Authorising Manager's Details: All sections to be completed by Ward/Line Manager

Manager's Name: _____

Job Title: _____

Ward: _____

Trust: _____

Contact Telephone Number: _____

Authorising Manager's E-Mail:
(NHS Account Only) _____

I can confirm that the person named above as a Substantive Employee has an NHS contract with the Trust and that the following checks were completed on their appointment/registration:

Two Satisfactory References

Occupational Health Screening Completed

Enhanced CRB Disclosure carried out

Mandatory Training completed in the last 12 months
(Fire, Moving & Handling, Infection Control and CPR)

Proof of Home Address

I can confirm that the assignment codes selected are correct and that I have appropriate experience in the area in which I am authorising this Flexible Worker to have an additional assignment code(s).

I confirm that I understand that by authorising this amendment this Flexible Worker will be able to work at any location within this Trust at this assignment code.

I am therefore verifying that they are competent to work at this assignment code

Signature: _____

Date: _____

(Please see below the page to select the assignment codes)

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Please select all the codes that apply.

Substantive Employee Name: _____

Line Manager Name: _____

Line Manager Position: _____

Line Manager Signature: _____

Assignment Type	Code	√	Assignment Type	Code	√
Assistant Practitioner (Radiography)	RDST00		Pharmacist Specialist	PAAP00	
Audiologist Band 5	AUDE00		Pharmacy Support Worker	PASW00	
Cardiographer	CARB00		Pharmacy Support Worker Higher Level	PASH00	
Clinical Cardiac Physiologist	CCPG00		Pharmacy Technician	PAT00	
Clinical Cardiac Physiologist	CCPE00		Pharmacy Technician Team Manager	PATM00	
Clinical Cardiac Physiologist	CCPF00		Phlebotomist	BMPH00	
Clinical Cardiac Physiologist	CCPG00		Physiotherapist	PYRP00	
Clinical Psychologist	CPA00		Physiotherapist Advanced	PYAP00	
Clinical Psychologist Consultant	CPC00		Physiotherapist Specialist	PYSP00	
Clinical Psychologist Consultant Higher	CPCH00		Physiotherapist Specialist (Experienced Rotational)	PYSE00	
Clinical Respiratory Physiologist	CRPE00		Physiotherapy Team Manager	PYTM00	
Clinical Respiratory Physiologist	CRPF00		Play Specialist	PLYS00	
Clinical Support Worker (Healthcare Science)	BMSW00		Play Specialist Higher Level	PLHL00	
Clinical Support Worker (Physiotherapy)	PYSW00		Podiatrist	PORP00	
Clinical Support Worker Higher Level (Healthcare Science)	BMSH00		Podiatrist Specialist	POSP00	
Clinical Support Worker Higher Level (Physiotherapy)	PYSH00		Podiatry Team Manager	POTM00	
Counsellor	CPSP00		Pre-Registration Pharmacist	PARP00	
CSW (Occupational Therapy)	OTSW00		Principal Clinical Scientist	CSC00	
CSW Higher Level (Occupational Therapy)	OTSH00		Psychologist	PSY03	
Diabetic Retinal Screener - Band 3	DRSC00		Psychotherapist	PSYT00	
Diabetic Retinal Screener - Band 4	DRSD00		Radiographer (Diagnostic)	RDRP00	
Diabetic Retinal Screener - Band 5	DRSE00		Radiographer Advanced	RDAP00	
Diabetic Retinal Screener - Band 6	DRSF00		Radiographer Coordinator	RDCT00	
Dietician	DIRP00		Radiographer Specialist (Diagnostic Therapeutic)	RDSP00	
Dietician Advanced Practitioner	DIAP00		Radiographer Specialist (Reporting Sonographer)	RDSO00	
Dietician Specialist	DISP00		Radiographer Team Manager	RDTM00	
Medical Engineering Technician Specialist	MTSP00		Radiography (Private Patients)	RDPR00	
Medical Engineering Technician, Entry Level	MTT00		Radiography (Therapeutic)	RTRP00	
Medical Physics Technician	CSRP00		Radiography Department Assistants	RDA00	
Occupational Therapist	OTRP00		Senior Pharmacist	PAC00	
Occupational Therapist Specialist	OTSP00		Social Worker	SWRP00	
Occupational Therapist Team Manager	OTTM00		Specialist Physiotherapist (Community)	PYSC00	
Occupational Therapy Technical Instructor Higher Level	OTTI00		Specialist Physiotherapist (Respiratory Problems)	PYSR00	
Occupational Therapy Technician	OTT00		Specialist Speech and Language Therapist	SLSP00	
Optometrist Specialist	OPAP00		Speech and Language Therapist	SLRP00	
Perfusionist On Call	OCP00		Speech and Language Therapist Advanced	SLAP00	
Perfusionists Band 1	PERA00		Speech and Language Therapy Assistant/Associate Practitioner	SLSH00	
Perfusionists Band 2	PERB00		Therapy, Assistant Practitioner	THT00	
Pharmacist	PASP00		Tutor Band 7	TUTG00	

Please send completed code amendment forms to your Local Trust Liaison Coordinator.