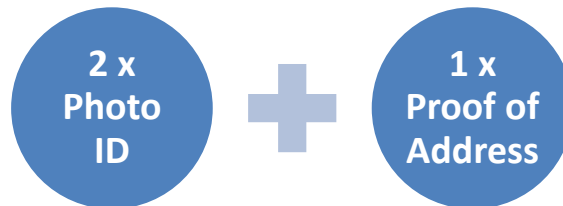
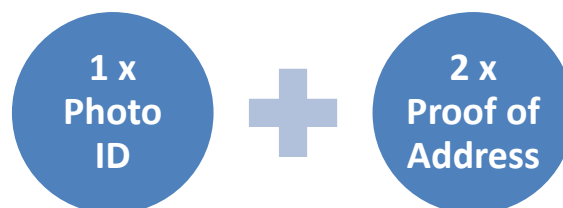


**Identity Documents Required for Smartcard Registration**

In order to register for a Smartcard, please bring along **3 forms of ID** to your appointment:



**OR**



If you **DO NOT have enough photos ID** to satisfy the above, you can provide the following:



Each of the documents provided should be from different source and photograph must be endorsed on the back with a signature of a person of some standing in the community, such as: magistrate, medical practitioner, officer or the armed forces, teacher, lawyer, bank manager or civil servant who has known you for at least 3 years.

## List of acceptable PHOTOGRAPHIC ID

- UK passport or EU/ other nationalities passport
- Passports of non-EU nationals and other valid evidence relating to their immigration status and permission to work
- UK full or provisional photo-card driving licence (**must** include counterpart)
- EU/ other nationalities photo-card driving licence
- Biometric Residence Permit (formerly known as identity cards for foreign nationals)
- HM Armed Forces Identity card
- ID cards carrying the **PASS** accreditation logo i.e. UK Citizen ID card.

## List of acceptable proof of address documents

- Utility bill (gas, water, electricity or land-line telephone). Utility bills in joint names are also permissible. Electronic bills are acceptable providing you log on to the utility account in person.
- Local authority tax statement
- UK full or provisional driving licence (**must** include paper counterpart) – it not already presented as personal photographic identity.
- Most recent HMRC tax notification (i.e. tax assessment, statement of account, **NOT** P45 or P60)
- Financial statement such as bank, building society, or credit card statement
- Mortgage statement from a recognised lender
- Benefit statement, book or card or original notification letter from the Department of Work and Pensions (DWP) confirming the rights to benefit i.e. child allowance, pension
- Confirmation from an electoral register search that a person of that name lives at the claimed address
- Local council rent card or tenancy agreement

## Acceptable non-photographic proof of ID

- Full birth certificate (UK and Channel Islands)
- Full birth certificate issued by UK authorities overseas i.e. embassies, high commissions and HM Forces
- UK full old-style paper driving licence
- Work permit/residency permit (UK)
- Adoption certificate (UK and Channel Islands)
- Marriage or civil partnership certificate (UK and Channel Islands)
- Divorce, dissolution or annulment papers (UK and Channel Islands)
- Gender recognition certificate
- Deed pool certificate
- Firearm certificate/licence (UK, Channel Islands and Isle of Man)
- Police registration document
- Certificate of employment in the HM Forces (UK)
- Benefit statement, book or card' or original notification letter from the Department of Work and Pensions (DWP) confirming the rights to benefit i.e. child allowance, pension
- Most recent tax notification f

## Acceptable documents for 16-19 year-olds who have recently left full time education

- A grant or student loan agreement from a local education authority (UK)
- full birth certificate (UK and Channel Islands)
- National Insurance number or proof of issue of an NI number
- A letter from their headteacher or college principal can be requested, verifying their name and other relevant information i.e. address or date of birth (UK)
- A document from a local/central government authority or local authority giving entitlement i.e. Employment Services, Job Centre, Social Security Services (UK and Channel Islands)
- A qualification certificate

Please ensure you bring along **all of the relevant documentations** to the appointment.

Without them we will not be able to carry out the registration.

For Smartcard queries, please contact us at

[rio.support@berkshire.nhs.uk](mailto:rio.support@berkshire.nhs.uk)